

Context to Call Business User Guide

WordPress Platform

User Guide Contents

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Integrating Embed Code – WordPress

Introduction

Welcome to the Context to Call Business WordPress user guide! This guide will help you set up Context to Call Business Sources and Points and integrate your newly generated Embed Code on your Website effectively to enhance your business experience.

Sign-In

- Open the Sign-In Page: Open your web browser and go to the Context to Call Business Sign-In page.
- Enter Email Address: In the appropriate field, enter the email address associated with your account.
- **Provide Password:** Enter your account password in the designated password field. Be sure to use the correct combination of uppercase and lowercase letters, numbers, and special characters.
- Remember Me: Sign-in forms offer a "Remember Me" option. Selecting this option will keep you signed in on that device/browser for an extended period.
- Click "Sign In": Once you've entered your credentials, click the "Sign In" button to proceed.
- [Refer to Fig 1]

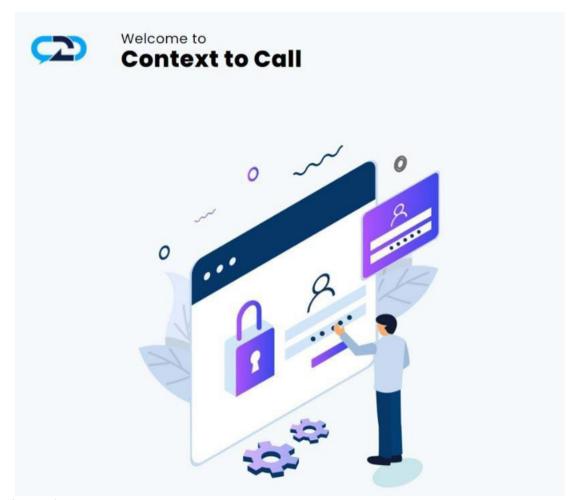


Fig 1- Login

Sign In

Email	
assword *	
Password	4>
I'm not a robot	reCAPTCHA Privacy - Terms
Remember me	Forgot Password?
Siç	gn In

Dashboard

• Access Your Account: Upon successful authentication, you will be granted access to your Context to Call Business account and directed to your account dashboard page. [Refer to Fig 2]

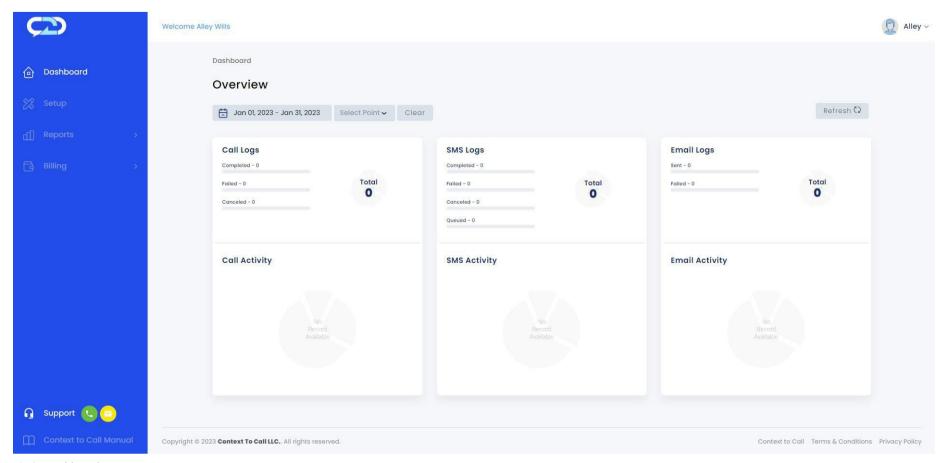


Fig 2 - Dashboard

Generate Context to Call Business Embed Code

Step 1: Accessing the Setup - Point Management

• Click on the "Setup" option located on the navigation menu. [Refer to Fig 3]

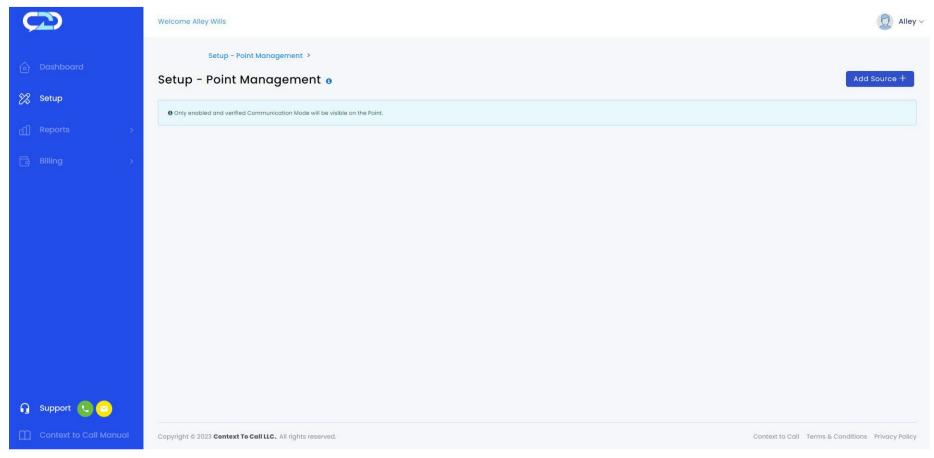


Fig 3- Setup - Point Management

Step 2: Adding Source

The Source contains the Points added under it. The Source name refers to the website name. [Refer to Fig 4] Example - If you have a website called "www.amazon.com", you can name your Source as Amazon.

Click on the 'Add Source' button.

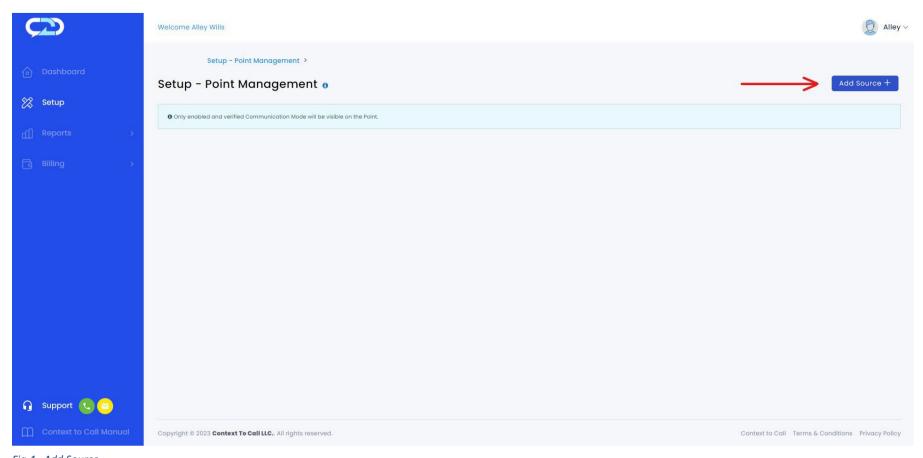


Fig 4- Add Source

• Enter the Source Name and click on the 'Add' button.

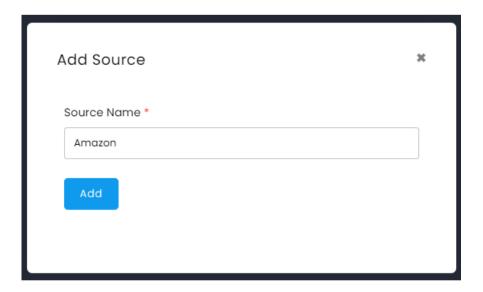


Fig 5 - Add Source

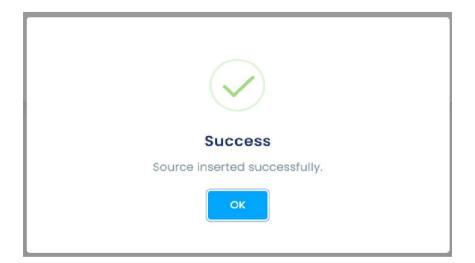


Fig 6 - Source Added

Types of Point

Global Points and Local Points

The Context to Call Business user can add Global Point or Local Point once at a time while adding a point by enabling/disabling the toggle button for their website domain or limited to a specific website page URL.

- 1) Global Point It is used for creating communication points that are related to a specific Website Domain. Domain Name main part of the address, such as "example" in "example.com.
 - The Context to Call Business users can place communication points anywhere on their website which will be visible where they have placed the point on their website. The Context to Call user must provide a domain name of their website under the "Website Domain" textbox.
 - The communication point will function only if the domain name provided by the Context to Call Business user matches the domain name of where the Global Points are placed.
- 2) Local Point It is used for creating a communication point for the specific Page of the website. The domain is the main part of the URL that identifies the website, and the path indicates the specific location of the page within the website's directory structure.
 - It may include folders, subfolders, and the page filename. For example, "/page" is the path in the URL "https://www.example.com/page".
 - The Context to Call Business users can create communication points for different pages of their website by providing the Page URL under the "Website's Page URL" textbox.
 - The communication point will function only if the Page URL provided by the Context to Call Business user matches the Page URL where the Local Points are placed.

Step 3: Adding Point

• The Source inserted in the previous step is visible under Setup - Point Management. [Refer to Fig 7]

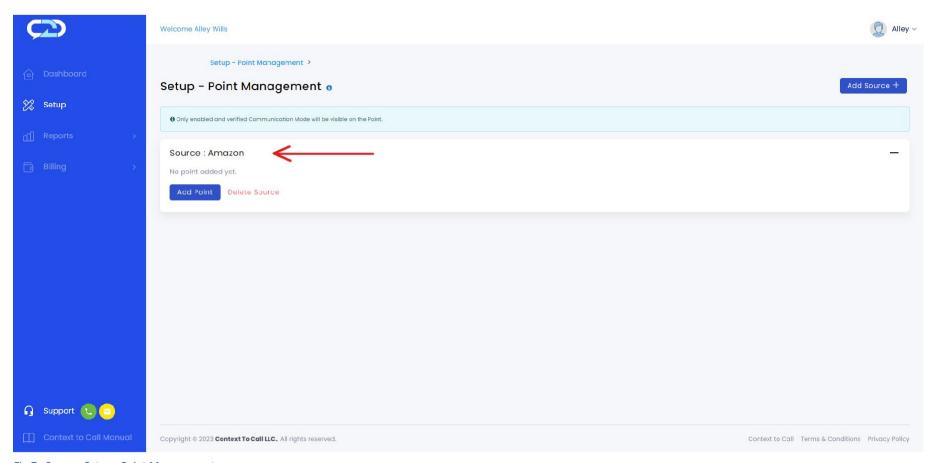
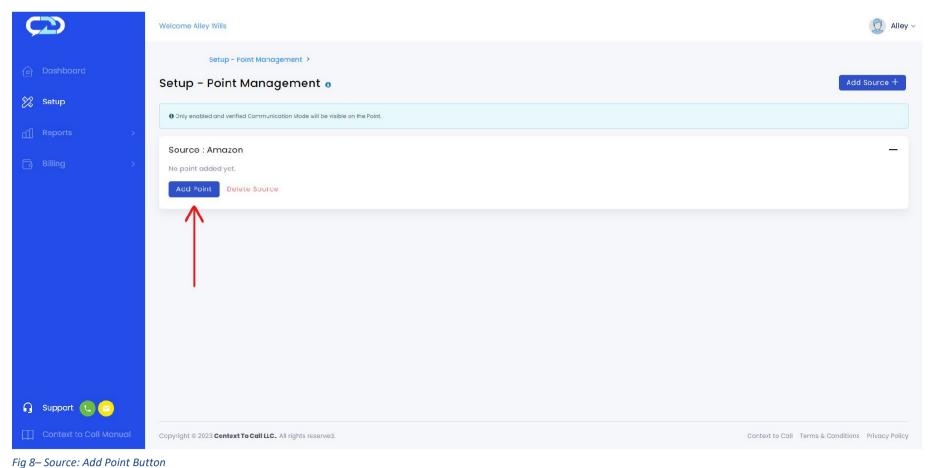


Fig 7- Source: Setup - Point Management

• Click on the 'Add Point' button. [Refer to Fig 8]



Creating Point: Point Details page.

- Upon clicking the 'Add point' button in the set-up page under any created source, user is navigated to point details page. [Refer to Fig 9]
- Source under which you added the Point will Auto-Populate in the Source Name field. [Refer to Fig -9: 'Source Name' Field]

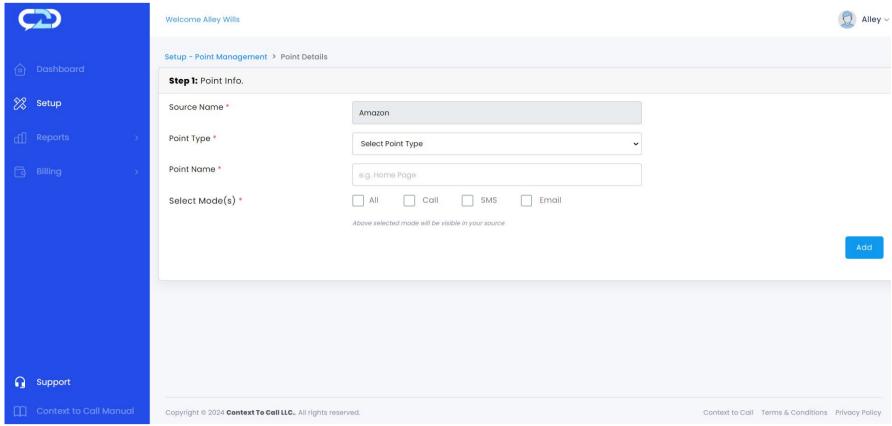


Fig 9 - Point Details

Adding Global Point

- The Source under which you want to add the Point will Auto-Populate in the Source Name field.
- Select 'Point Type' as 'Website' from the dropdown.
- Enter 'Point Name' for your reference. Ex., if you want to place an Icon on your website's Home Page.
- Enable the 'Global' toggle button to make the point a Global Point.
- Enter the Website Domain in the 'Website Domain' textbox.
- Select the 'Communication Modes' you want to place on your website.
- Click on the 'Add' button to add the point. [Refer to Fig: 9 & 10]

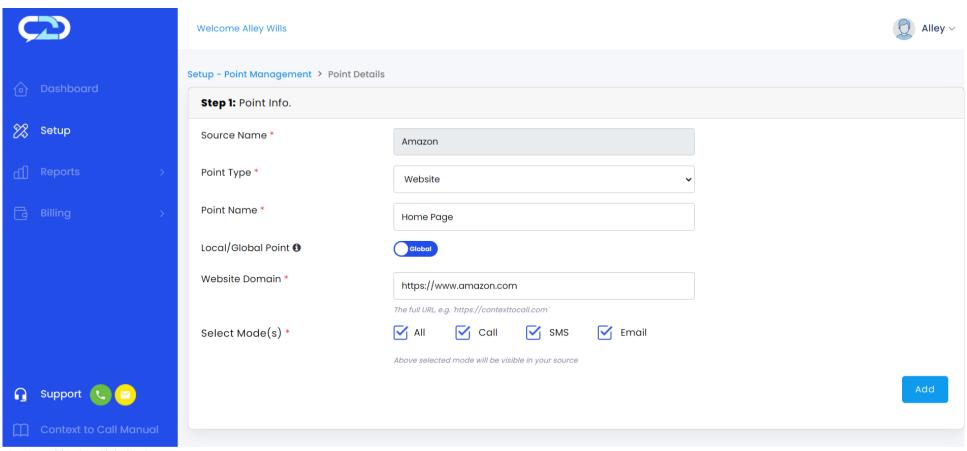


Fig 10 – Add Point: Global Point

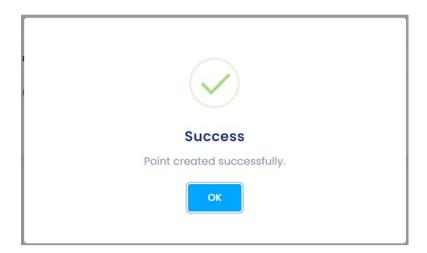


Fig 11 – Global Point Added

Adding Local Point

- The Source Name will auto-populate for you.
- Select 'Point Type' as 'Website' from the dropdown.
- Enter 'Point Name' for your reference. Ex., if you want to place icons on your website's Contact Us page.
- Enable the 'Local' toggle button to make the point a Local Point
- Enter the Website Page URL in the 'Website's Page URL' textbox. Ex., if you want to limit the Icons to a specific page of your website i.e. "www.amazon.com/contactus".
- Select the 'Communication Modes' you want to place on your website.
- Click on the 'Add' button to add the point.
- Refer to Fig 12.

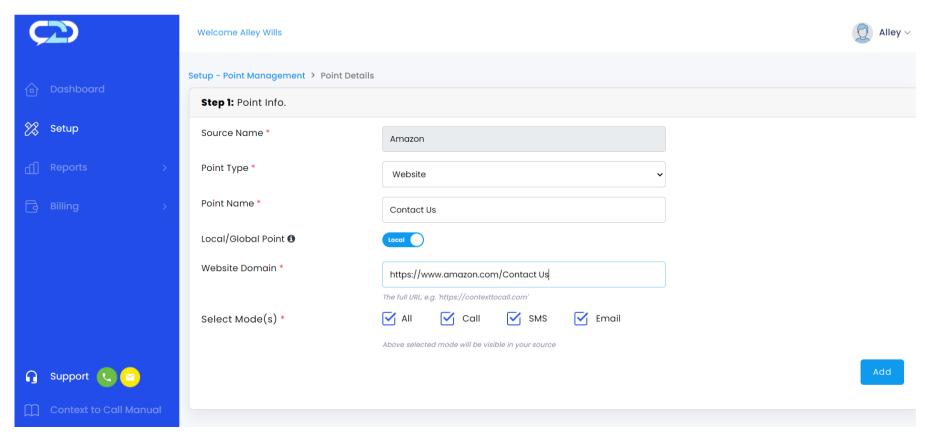


Fig 12 – Add Point: Local Point

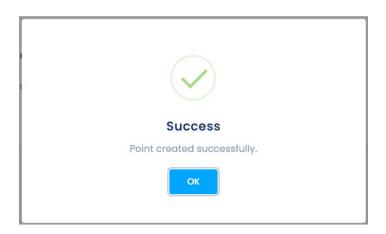


Fig 13 – Local Point Added

• You can see added points under the Setup - Point Management section. [Refer to Fig .14]

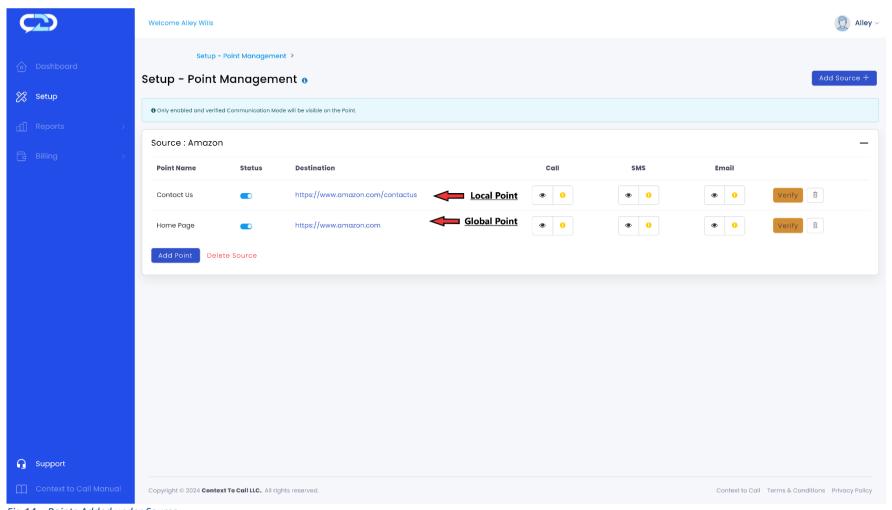


Fig 14 – Points Added under Source

Step 4: Points Verification and Create Embed Code.

• Click on the 'View' button to view the 'Point Details' under Setup - Point Management. [Refer to Fig 15]

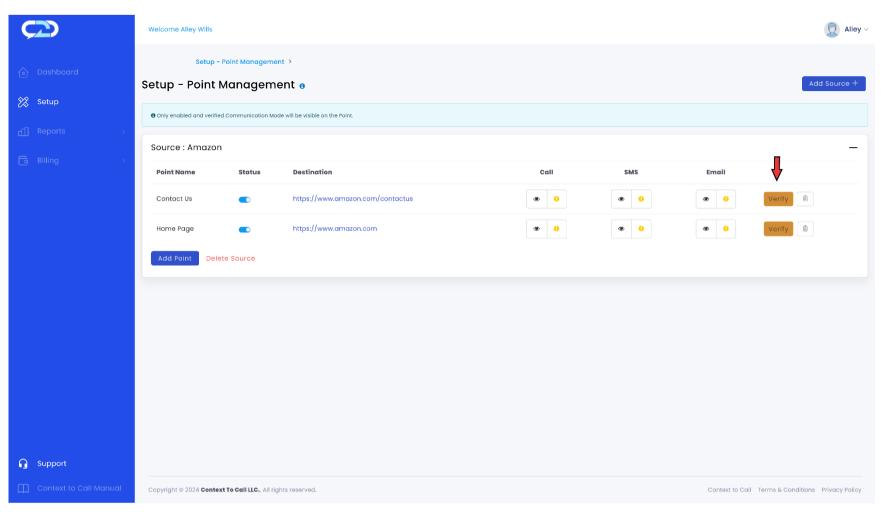


Fig 15 – Points Verify

• Upon clicking the 'Verify' button on any of the created points in the 'Setup - Point Management' page, the user is landed on the Point Details page [Refer Fig.16], which allows the user to verify and update [Refer to Fig. 16] point details and create the Embed Code.

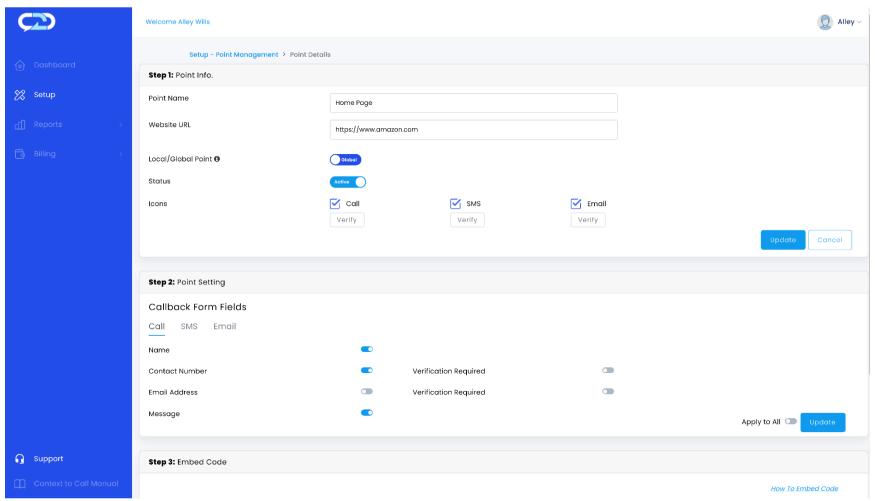


Fig 16 – Point info: Edit Button

The Point Details page has three sections for generating the Embed Code after creating the Source, Points, and verification of the communication modes.

Step 1: Point Info [Refer to Fig. 17]

- Users can Edit and Update the Point details as and when required.
- User needs to verify communications modes (Call/SMS/Email) to generate Embed Code.
- Status toggle button grants users the ability to activate or deactivate the communication point, and the communication modes (Call/SMS/Email Icons). It can be activated or deactivated as per the admin's requirement.
- Refer to Fig 17 to implement the above steps under step 1: Point Info option.

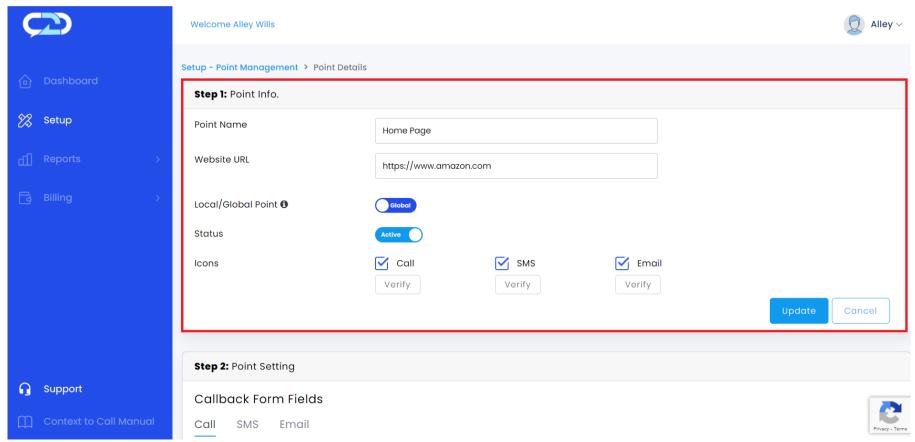


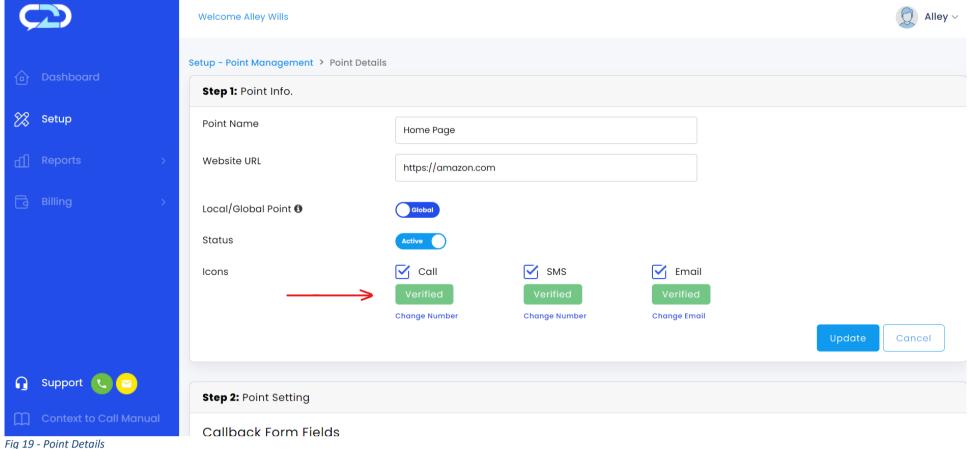
Fig 17 - Point details

- Click on the 'Verify' button located below the 'Call', 'SMS', and 'Email' label to verify the communication mode individually. [Refer to Fig. 18]
- Enter your Business Contact information, where you want to receive the 'Call' & 'SMS'.
- Enter your Business Email information, where you want to receive the 'Email'.



Fig 18 – IVR Verification Screen

- Click on the 'Proceed' button to receive the OTP to verify the 'Call', 'SMS', and 'Email' individually. [Refer to Fig 18]
- The 'Verify' button will turn to 'Verified' and click on the 'Update' button to update the verification. [Refer to Fig 19]



Step 2: Point Setting: Callback Form Fields. [optional]

- Once the user embeds the code on the website, the callback form appears after clicking on the Context To Call Business icon on the webpage.
- The call back form fields displayed on the webpage can be customized from the point setting section. [Refer to Fig. 20]

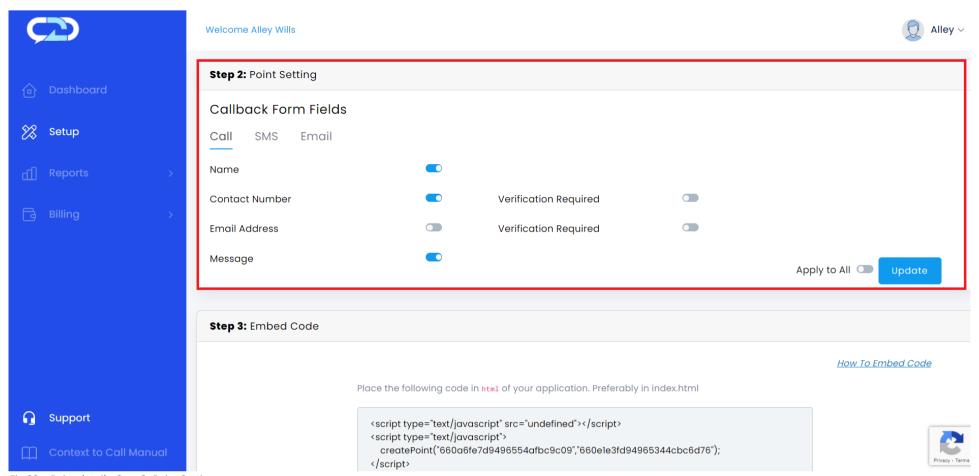


Fig 20 – Point details: Step 2: Point Setting

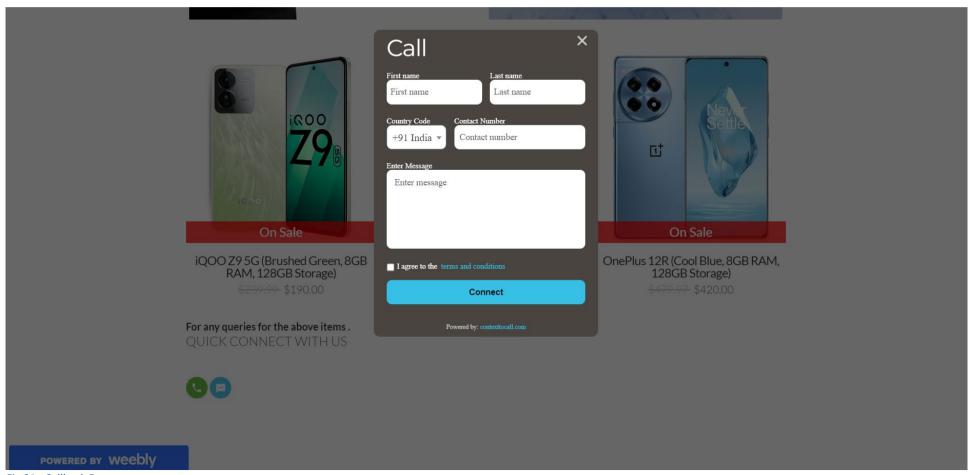


Fig 21 - Callback Form

Step 3: Embed Code

- To integrate the desired communication point on the website, the admin needs to copy the Embed Codes in the HTML of website.
- The position of the Call/SMS/Email icons will be as per the code pasted in the HTML.
- To enable the Context to Call Business functionality, update the URL of the page in the step-1 the point info > [website] field. [Refer to Fig 22]

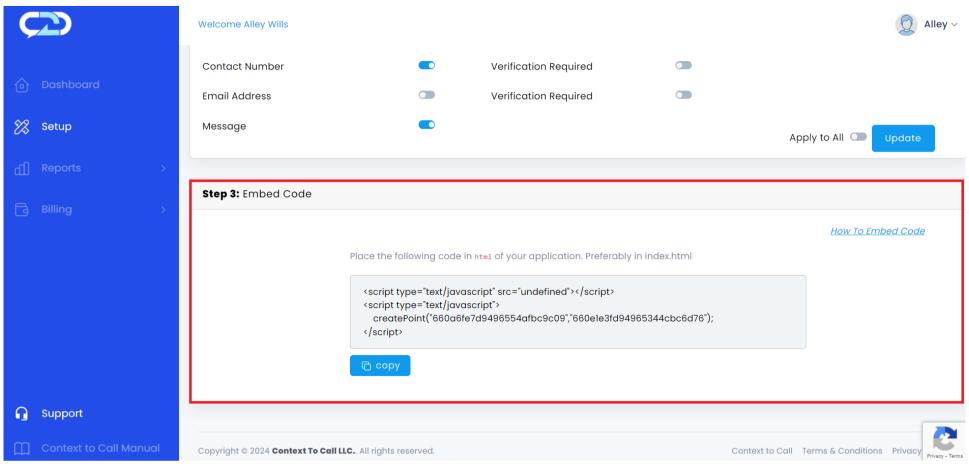


Fig 22 - Point Details: Step 3

Integrating Embed Code – WordPress



Fig 23 – WordPress logo

- Sign In to your WordPress account "https://wordpress.com/log-in/". Note A premium WordPress account is required to add Custom HTML block.
- Click on the "Switch Site" link and select your website from the left navigation panel.

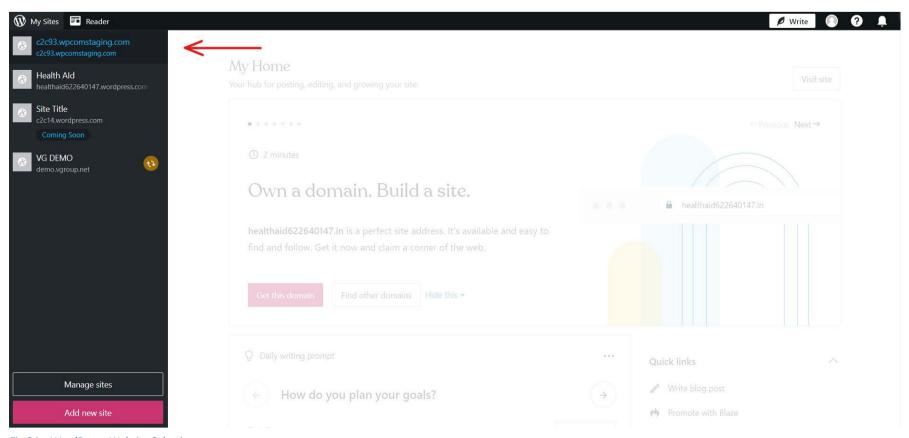


Fig 24 – WordPress: Website Selection

• Click on the "Edit Site" button from the left quick links.

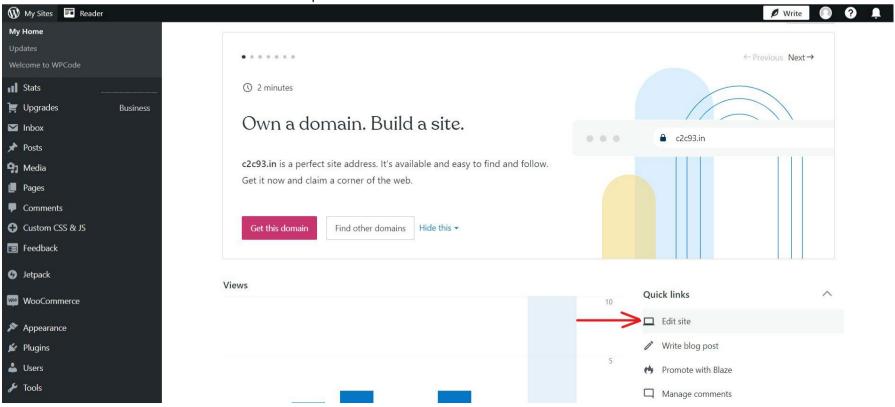


Fig 25 – WordPress: Edit Site

- Once you click on "Edit Site" button, website editor is opened.
- Select the "All Pages" option from the left navigation panel and select the page where you want to place the Context to Call Business Icons.
- Select either 'Add new page' or any existing page to edit and place the Context To Call Business Icons.

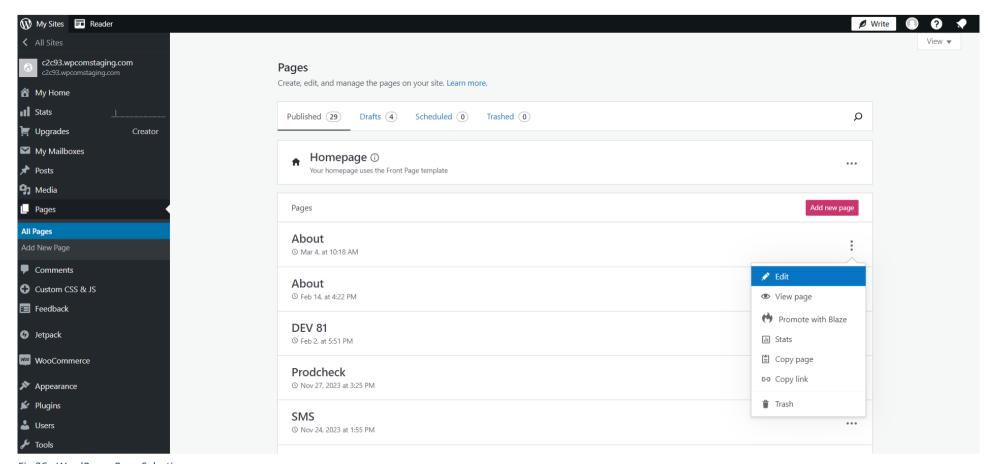


Fig 26- WordPress: Page Selection

- Once the page is selected, click on the "+" Icon to open the Toggle Block Inserter.
- Drag and drop the "Custom HTML" option from the left Toggle Block Inserter to the location where you want to place the Context to Call Business Icons.

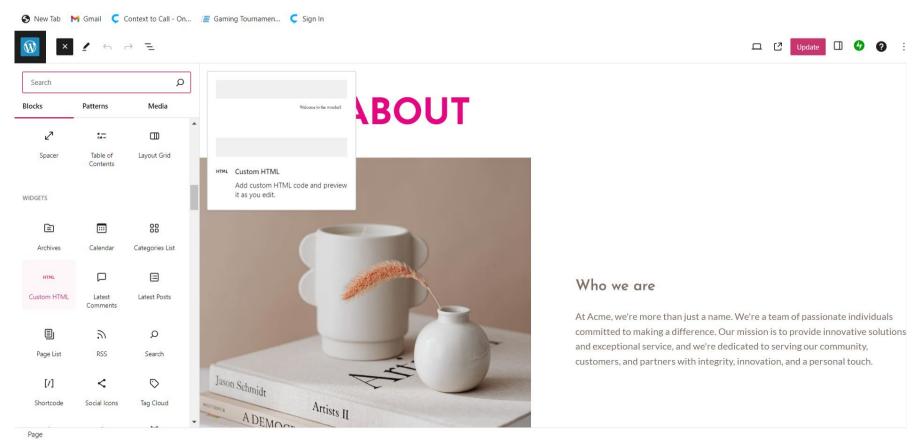


Fig 27- WordPress: Custom HTML- WordPress: Custom HTML

- Paste the Context to Call Business Embed code in the HTML editor.
- Click on the "Save" button to save the changes on your website.



Fig 28 - WordPress: Embed Code

• Update the website "Domain" or "Page URL" on the Context to Call Business Webapp > Point Management > Point Info. > Website URL.

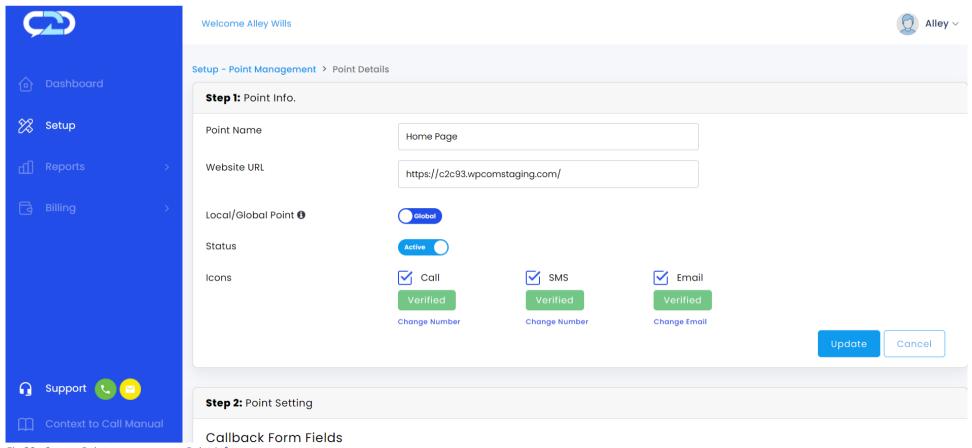


Fig 29 - Setup - Point management > Point Info

• You can visit your website, the Context to Call Business Icons will be displayed on the website.

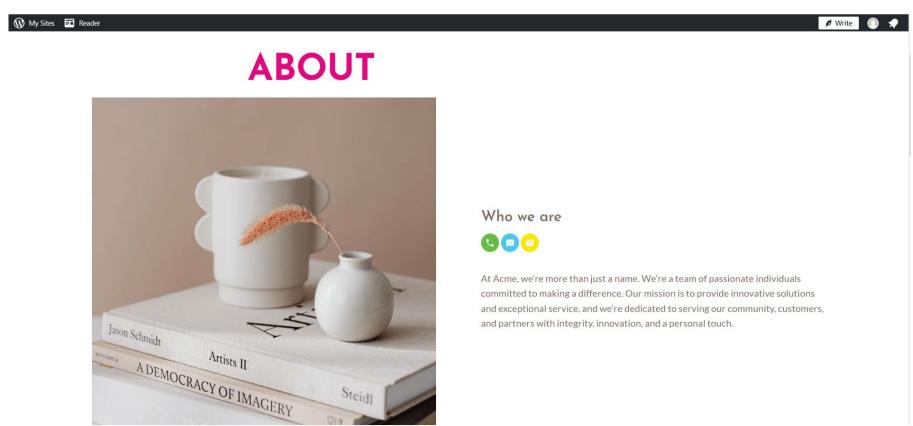


Fig 30 – WordPress: Context to Call Icons