

Context to Call Business User Guide

Squarespace Platform

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Introduction

Welcome to the Context to Call Business Squarespace user guide! This guide will help you set up Context to Call Business Sources and Points and integrate your newly generated Embed Code on your Website effectively to enhance your business experience.

Sign-In

- Open the Sign-In Page: Open your web browser and go to the Context to Call Business Sign-In page.
- Enter Email Address: In the appropriate field, enter the email address associated with your account.
- **Provide Password:** Enter your account password in the designated password field. Be sure to use the correct combination of uppercase and lowercase letters, numbers, and special characters.
- Remember Me: Sign-in forms offer a "Remember Me" option. Selecting this option will keep you signed in on that device/browser for an extended period.
- Click "Sign In": Once you've entered your credentials, click the "Sign In" button to proceed.

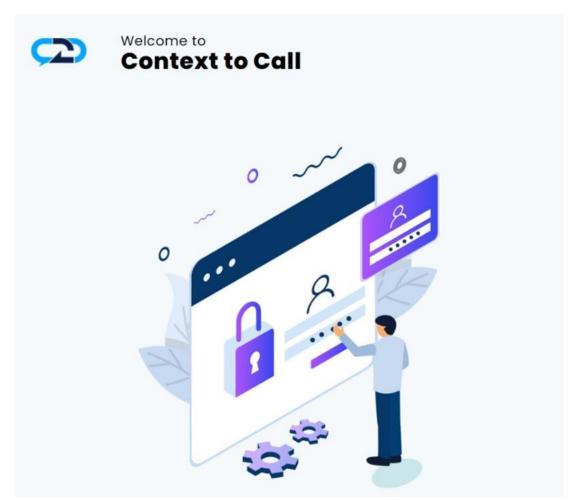


Fig 1- Login

Sign In

Email	
Password *	
Password	Ø
I'm not a robot	reCAPTCHA Privacy - Terms
Remember me	Forgot Password?
Sig	n In

Dashboard

• Access Your Account: Upon successful authentication, you will be granted access to your Context to Call Business account and directed to your account dashboard page.

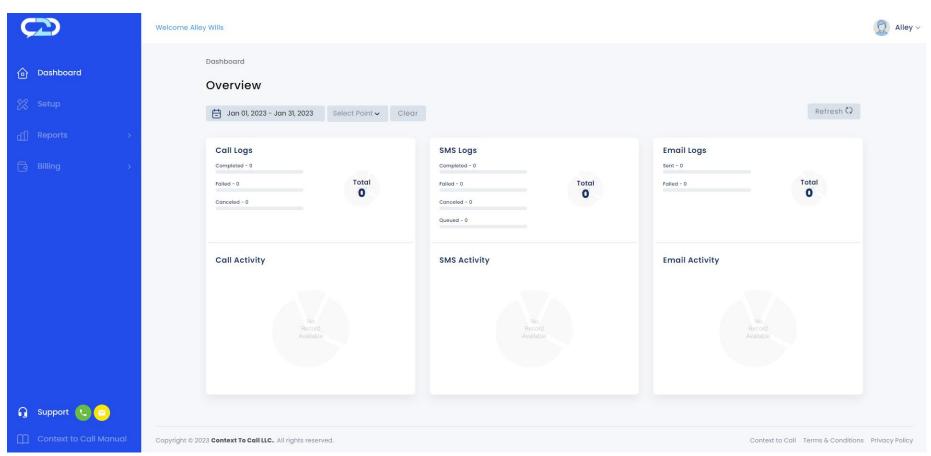


Fig 2 - Dashboard

Generate Context to Call Business Embed Code

Step 1: Accessing the Setup - Point Management

• Click on the "Setup" option located on the navigation menu.

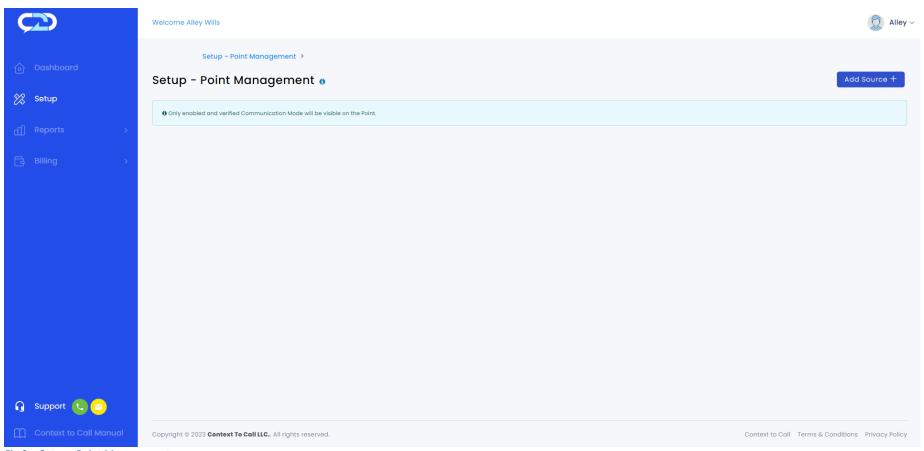


Fig 3 – Setup - Point Management

Step 2: Adding Source

Source contains the points added under it. Source name refers to the website name. Example - If you have a website called "www.amazon.com", you can name your source as Flipkart.

• Click on the 'Add Source' button.

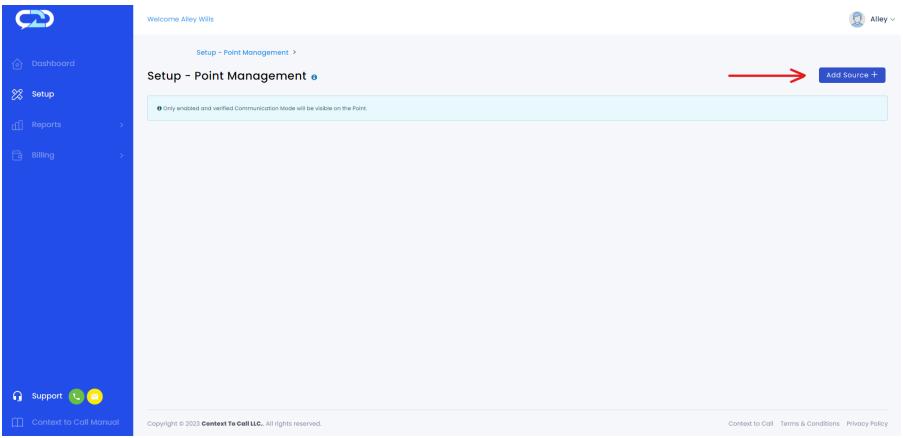


Fig 4 – Add Source

• Enter the Source Name and click on the 'Add' button.

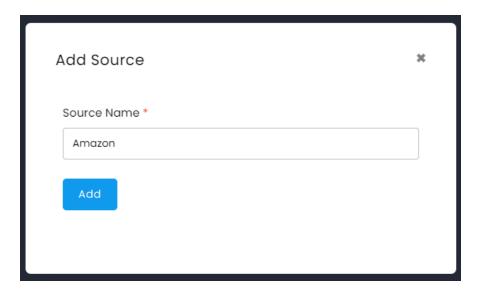


Fig 5 – Add Source

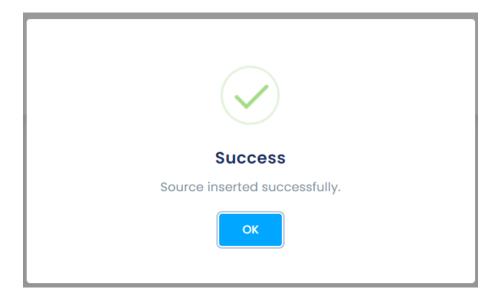


Fig 6 – Source Inserted

Types of Point

Global Points and Local Points

The Context to Call Business user can add Global Point or Local Point once at a time while adding a point by enabling/disabling the toggle button for their website domain or limited to a specific website page URL.

- 1) Global Point It is used for creating communication points that are related to a specific Website Domain. Domain Name main part of the address, such as "example" in "example.com.
 - The Context to Call Business users can place communication points anywhere on their website which will be visible where they have placed the point on their website. The Context to Call user must provide a domain name of their website under the "Website Domain" textbox.
 - The communication point will function only if the domain name provided by the Context to Call Business user matches the domain name of where the Global Points are placed.
- 2) Local Point It is used for creating a communication point for the specific Page of the website. The domain is the main part of the URL that identifies the website, and the path indicates the specific location of the page within the website's directory structure.
 - It may include folders, subfolders, and the page filename. For example, "/page" is the path in the URL "https://www.example.com/page".
 - The Context to Call Business users can create communication points for different pages of their website by providing the Page URL under the "Website's Page URL" textbox.
 - The communication point will function only if the Page URL provided by the Context to Call Business user matches the Page URL where the Local Points are placed.

Step 3: Adding Point

• Source inserted in the previous step is visible under Setup - Point Management.

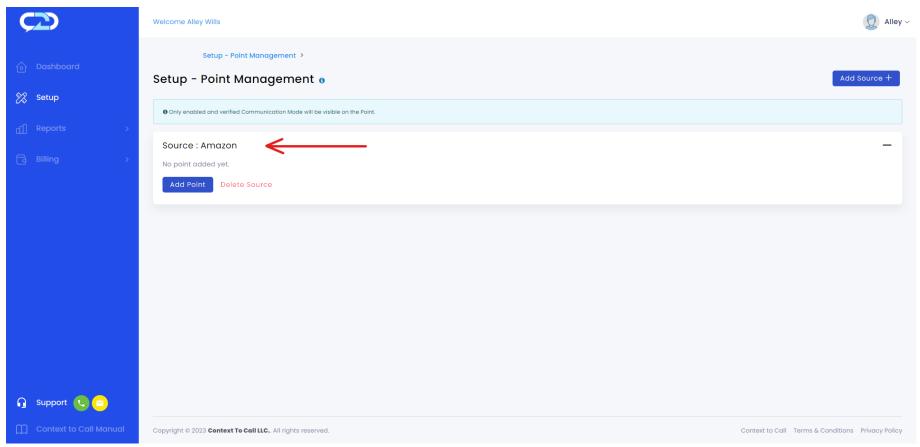


Fig 7 – Source: Setup - Point Management

• Click on the 'Add Point' button.

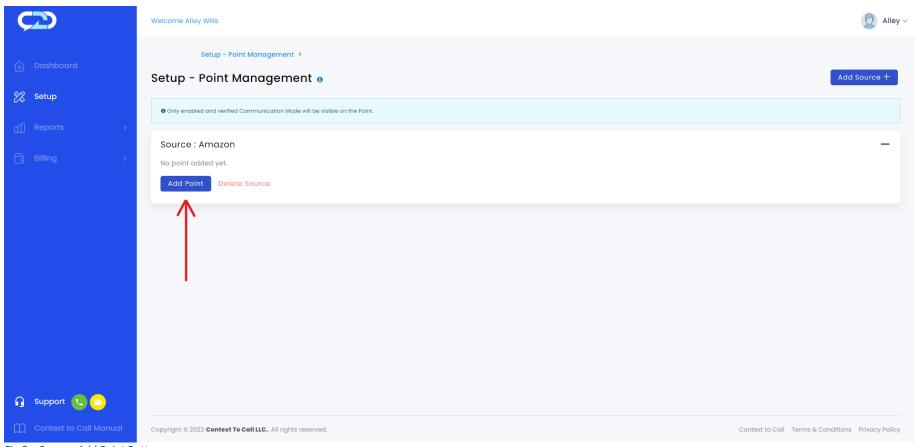


Fig 8 – Source: Add Point Button

Adding Global Point

- Source under which you want to add the Point will Auto-Populate in the Source Name field.
- Select 'Point Type' as 'Website' from the dropdown.
- Enter the 'Point Name' for your reference. Ex., If you want to place an Icon on your website's Home Page.
- Disable the 'Is Local Point?' toggle button to make the point a Global Point.
- Enter the Website Domain in the 'Website Domain' textbox.
- Select the 'Communication Modes' you want to place on your website.
- Click on the 'Add' button to add the point.

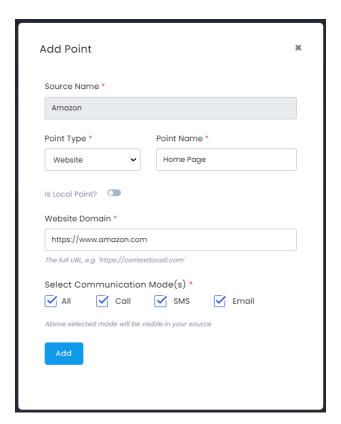


Fig 9 – Add Point: Global Point

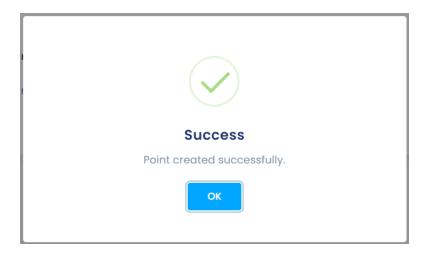


Fig 10 – Global Point Added

Adding Local Point

- Source Name will auto-populate for you.
- Select 'Point Type' as 'Website' from the dropdown.
- Enter the 'Point Name' for your reference. Ex., If you want to place icons on your website's Contact Us page.
- Enable the 'Is Local Point?' toggle button to make the point a Local Point.
- Enter the Website Page URL in the 'Website's Page URL' textbox. Ex., If you want to limit the Icons to a specific page of your website i.e. "www.amazon.com/contactus".
- Select the 'Communication Modes' you want to place on your website.
- Click on the 'Add' button to add the point.

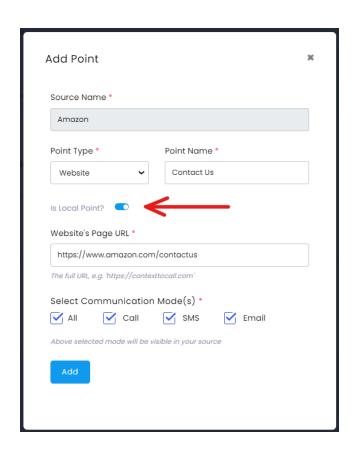
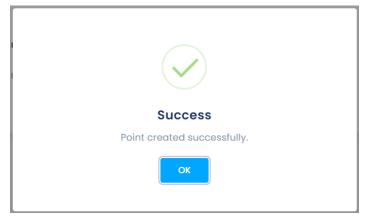


Fig 11 – Add Point: Local Point



• You can see added points under the Setup - Point Management section.

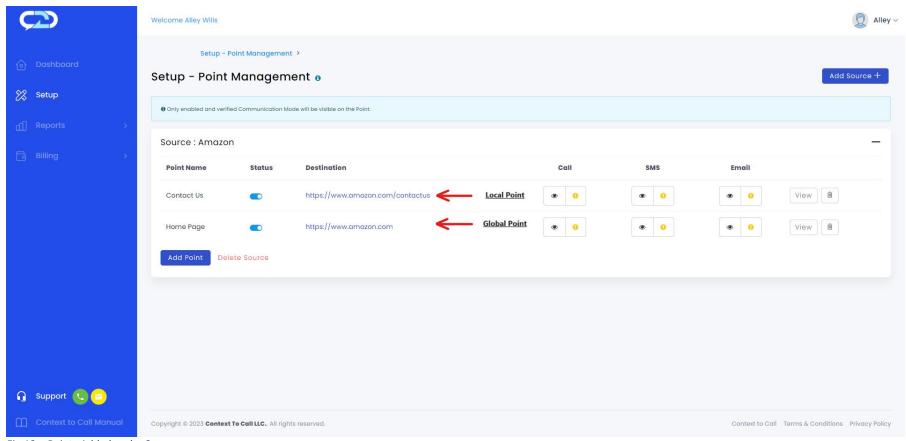


Fig 13 – Points Added under Source

Step 4: Points Verification

• Click on the 'View' button to view the 'Point Details' under Setup - Point Management.

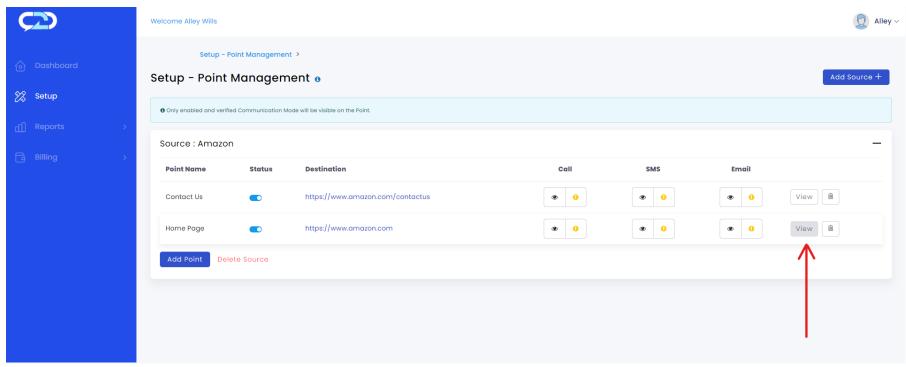


Fig 14 – Points View Button

• Under the Point Info. tab, click on the 'Edit' button to verify the Call/SMS/Email.

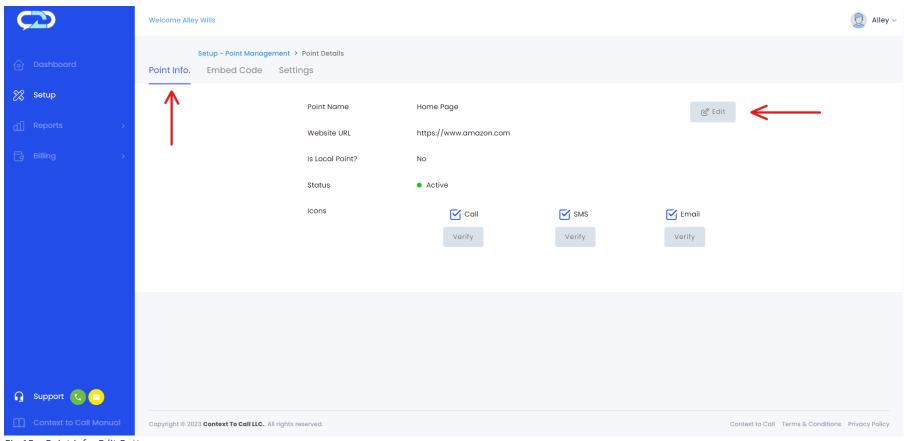


Fig 15 – Point info: Edit Button

- Click on the 'Verify' button located below the 'Call', 'SMS', and 'Email' label to verify the communication mode individually.
- Enter your Business Contact information, where you want to receive the 'Call' & 'SMS'.
- Enter your Business Email information, where you want to receive the 'Email'.

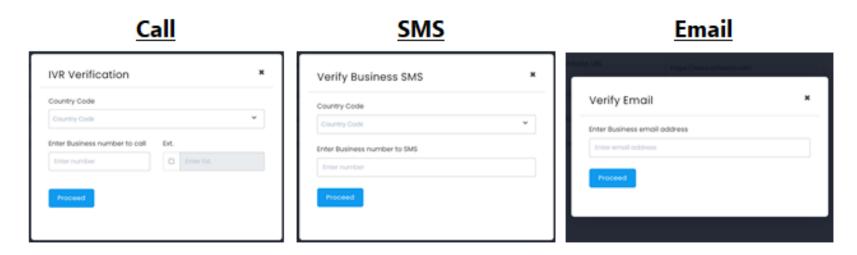


Fig 16 – IVR Verification Screen

- Click on the 'Proceed' button to receive the OTP to verify the 'Call', 'SMS', and 'Email' individually.
- The 'Verify' button will turn to 'Verified' and click on the 'Update' button to update the verification.

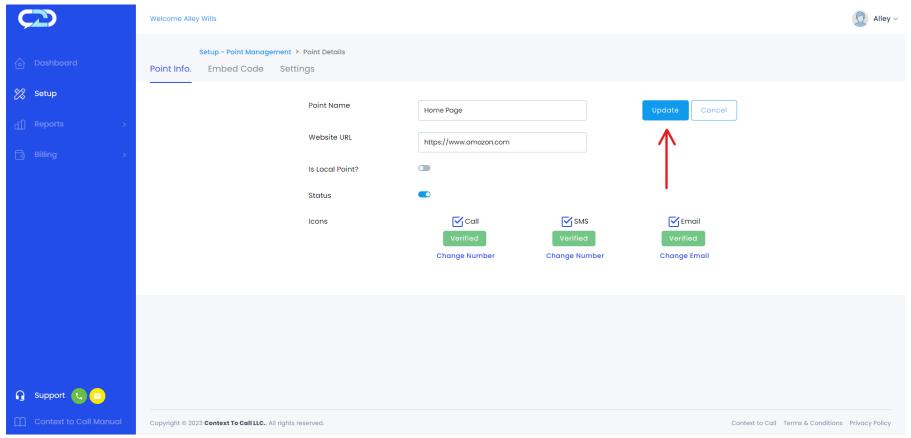


Fig 17 – Point Info: Update Button

Step 5: Embed Code

- Click on the 'Embed Code' tab to view the Embed Code generated after 'Call', 'SMS', and 'Email' is verified.
- Copy and paste the generated Embed Code on your website by following the instruction mentioned.

Note:

To enable the Context to Call Business functionality (Call/SMS/Email) Icons, paste Step 1 and Step 2 of the Embed Code in the Head Section of your website.

Paste Step 3 of the Embed Code in the Body Section of your website, where you want the Icons to display on the website.

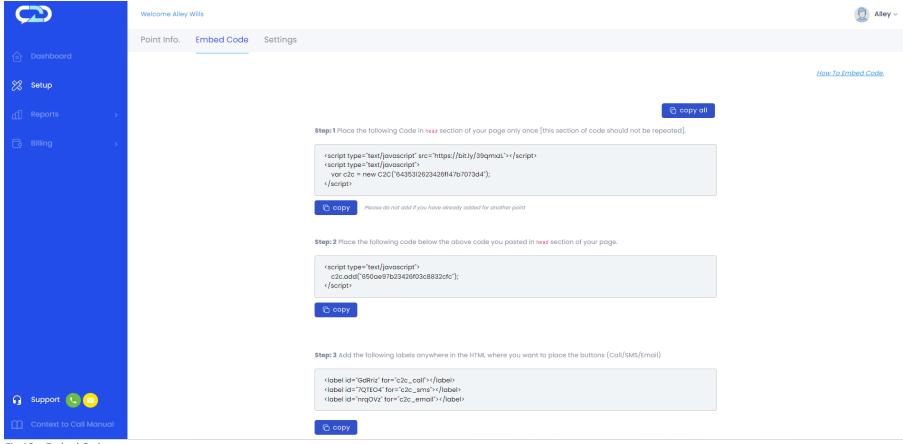


Fig 18 – Embed Code

Integrating Embed Code – Squarespace



SQUARESPACE

- Sign In to your Squarespace account "https://login.squarespace.com/".
 Note A premium Squarespace account is required to add the Embed code.
- Select your website from the list on the Dashboard.
- Click on the "Website" button to edit the selected website.

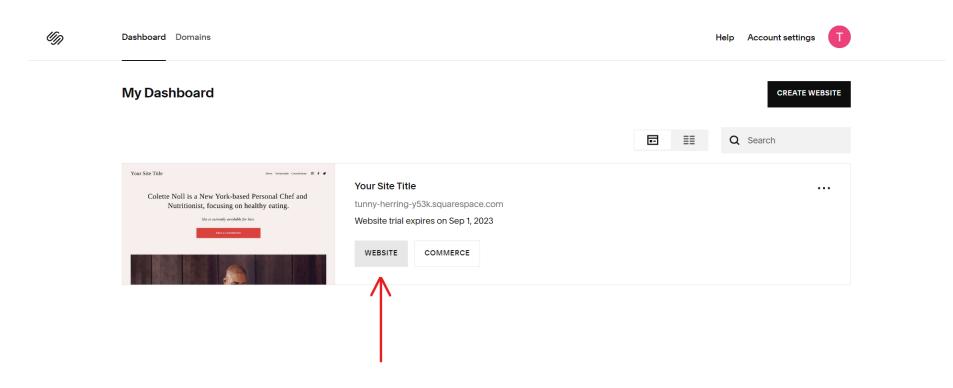


Fig 20 – Squarespace: Website Selection

• Click on the "Website" option from the left navigation panel.

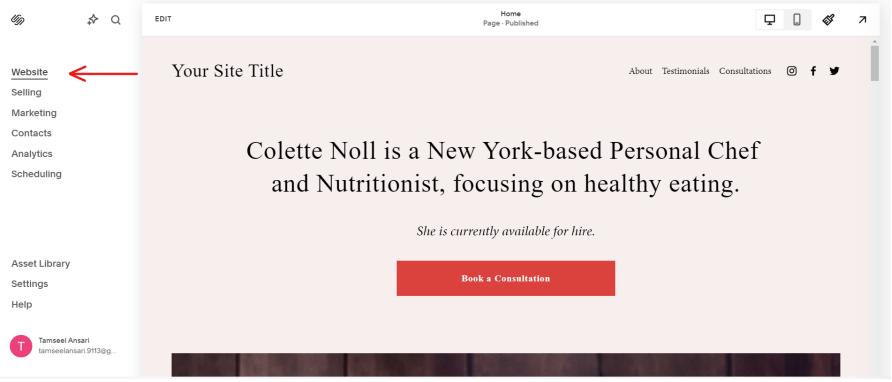


Fig 21 – Squarespace: Website Editor

• Select any page where you want to place the Context to Call Business Icon and click on the "Edit" button to open the Website Editor.

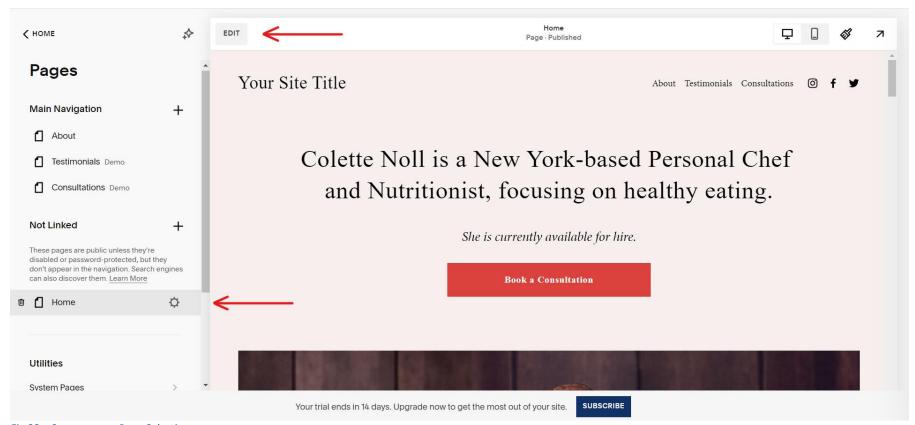


Fig 22 – Squarespace: Page Selection

• Click on the "Add Block" button where you want to place the Context to Call Business Icons.



Fig 23 – Squarespace: Add Block

• Click on "Embed" and click on the "Edit" Icon.

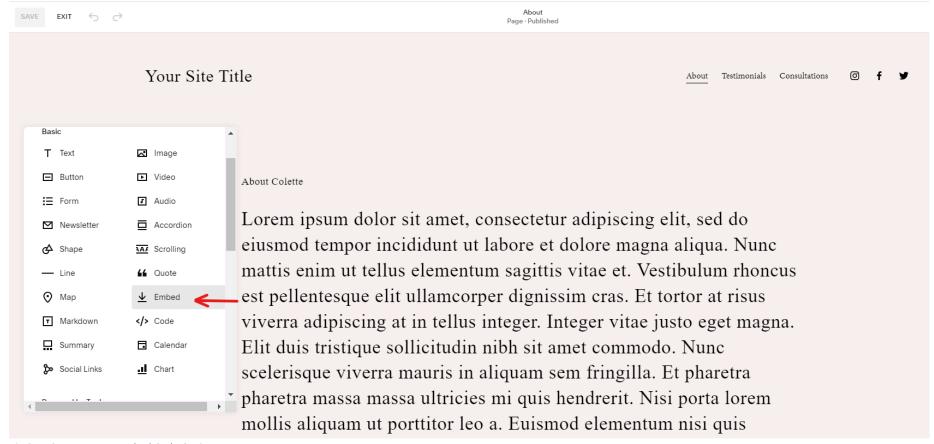


Fig 24 – Squarespace: Embed Code Option

• Select the "Code Snippet" tab and click on the "Embed Data" option.

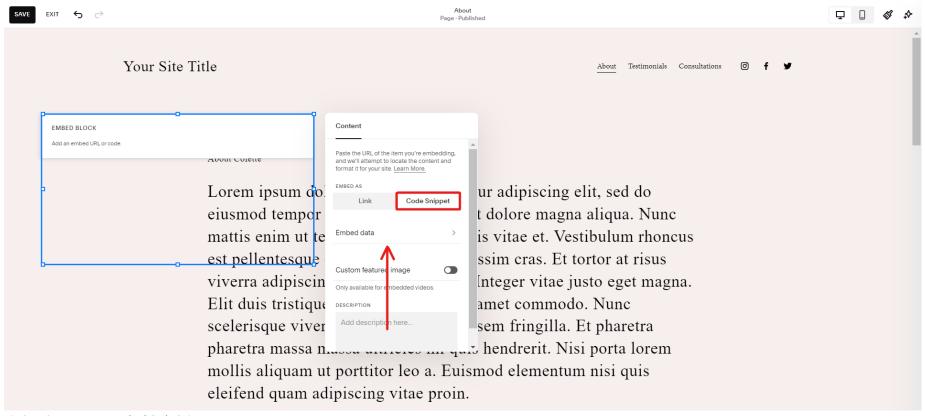


Fig 25 - Squarespace: Embed Code Snippet

- Paste the Context to Call Business Embed code in the editor.
- Click on the "Save" button to save the changes and publish your website.

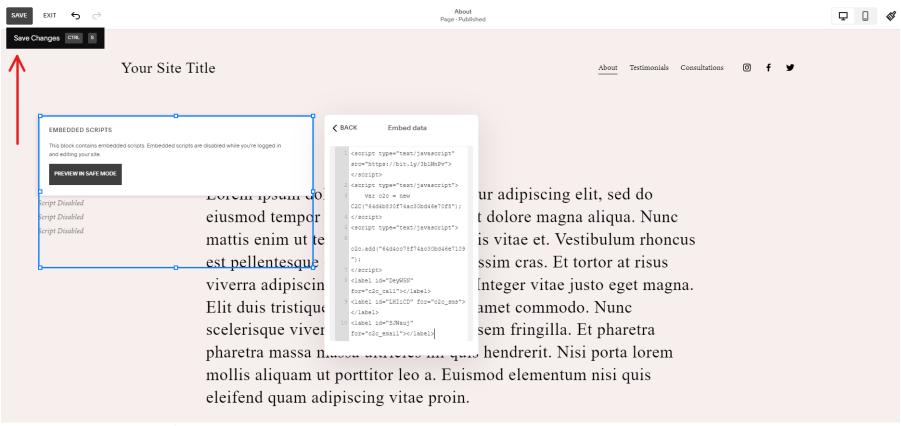


Fig 26 – Squarespace: HTML Editor/Publishing

• Update the website "Domain" or "Page URL" on the Context to Call Business Webapp > Point Management > Point Info. > Website URL.

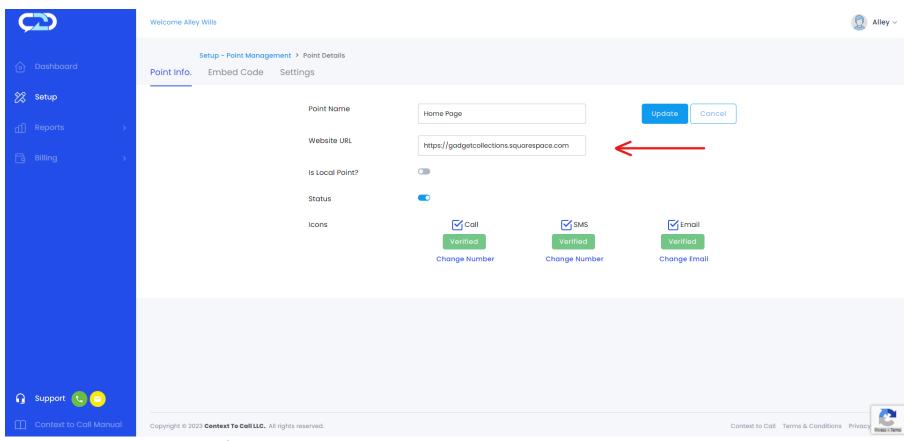


Fig 27 – Setup - Point management > Point Info.

• You can visit your website, the Context to Call Business Icons will display on the website.

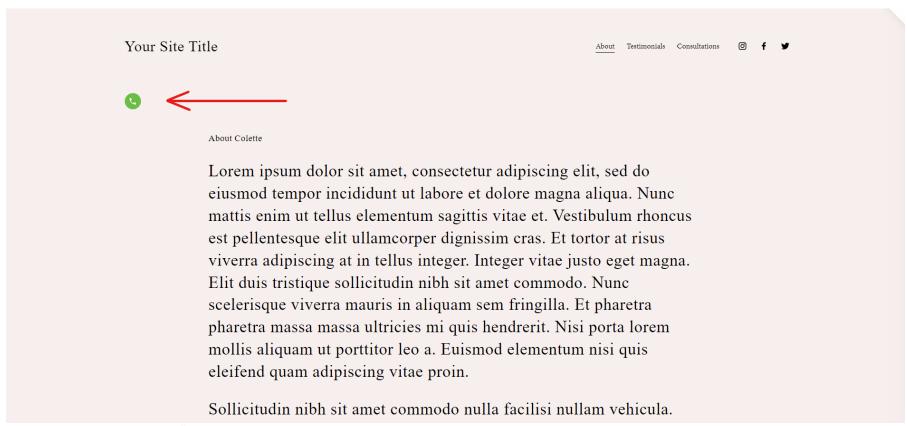


Fig 28 – Squarespace: Context to Call Icons